

## SMART CLASSROOMS POLICY

Information and Communication Technologies (ICTs) are vital tools for contemporary teaching and learning. The Kuluin School is at the forefront of providing opportunities for our students to enhance their learning by using various ICT resources across the curriculum. These resources include computers, iPads, printers, digital cameras, scanners and software applications installed on our devices and the Internet. The Department of Education's secure Internet service is filtered and monitored.

Students using these ICT resources must ensure they are always being used in an efficient, effective and appropriate manner. In short, for *educational purposes only*.

Students must...

- Use ICTs and the Internet for educational purposes in accordance with the Code of School Behaviour.
- Follow security restrictions and maintain the security of their username and password.
- Respect copyright and intellectual property rights.
- Respect others' rights to freedom from harassment and intimidation.
- Use and share ICT resources courteously and efficiently.

## STUDENT AGREEMENT

At Kuluin, I will use ICTs like computers, iPads, apps and the Internet to learn. I understand that when I use these ICTs I must use them safely, respectfully and for learning.

### Be Safe

- I keep my username and password secret.
- I keep my name, address and photo private. I will not publish this information to the Internet.
- I report inappropriate words and pictures to my teacher if they appear when I'm using the Internet.
- I sit with good posture and take regular breaks.
- I sit at a safe distance from the screen to protect my eyes.
- I keep the volume at a safe level to protect my ears.

### Be Respectful

- I treat all ICT equipment with care.
- I am responsible for returning ICT equipment in the same condition as it was borrowed.
- I report damage to my teacher straight away.
- I respect other people. I will not use ICTs to insult, bully or be hurtful.

### Be a Learner

- I use ICTs for learning only.
- I store only my school work on school computers.
- I follow copyright laws and acknowledge sources.

I understand that if the Principal decides I have not followed these expectations, I will not be able to use ICTs at Kuluin.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Date

## PARENT/CAREGIVER PERMISSION

I acknowledge that the use of ICTs and the Internet is a vital component of learning and understand that my child will have access to a variety of ICTs and filtered Internet for educational purposes at Kuluin, under the guidance and supervision of teaching staff.

I understand that teachers will always exercise their duty of care and whilst the possibility of gaining access to inappropriate information using the department's filtered Internet service is incredibly low, information of this nature might be accessed or accidentally displayed. Avoiding or reducing access to inappropriate information also requires responsible use by students.

I believe \_\_\_\_\_ (Name of student) understands this responsibility, and I hereby give my permission for him/her to access the school's ICT devices and filtered Internet under the school's guidelines. I understand that students who fail to follow these guidelines will be subject to appropriate action by the school. This may include loss of access for a period of time.

\_\_\_\_\_  
Parent/Caregiver's Name

\_\_\_\_\_  
Parent/Caregiver's Signature

\_\_\_\_\_  
Date

## CHAPLAINCY PROGRAM

Parent/Carer Name/s: \_\_\_\_\_  
Student Name (in full): \_\_\_\_\_

This school community provides a chaplaincy program endorsed by the school's Parents' and Citizens' Association and available on a voluntary basis to all students. The chaplain is involved in a range of activities which happen at this school which are free of religious, spiritual and/or ethical content. These activities, which include non-religious counselling and support are available to all students on a voluntary basis unless a parent or guardian requests in writing that this not to occur for their student.

**Please tick one of the boxes below:**

- I **give** my consent for my child to participate in these activities.
- I **do not give** my child consent to participate in these activities.

Chaplains may also be involved in activities with religious, spiritual and/or ethical content and additional consent is sought from parents/guardians for these special activities. These activities, which include religious and spiritual support, are available to all students on a voluntary basis if a parent or guardian has given written consent.

**Please tick one of the boxes below:**

My child as listed above

- has** my consent to participate on a voluntary basis in activities within the program of chaplaincy services which have a religious, spiritual and ethical content. I understand that this content is inclusive of all such activities and remains operational unless I advise the school otherwise in writing.
- does not have** my consent to participate on a voluntary basis in activities within the program of chaplaincy services which have a religious, spiritual and ethical content.

I understand that, where I agree that my child can participate in the chaplaincy program, this information will be passed on to the school chaplain.

Parent/Carer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENTS' AND CITIZENS' ASSOCIATION

The P&C Association is an integral part of our school and we are very proud of the role parents and citizens have played in shaping our school. We meet on the 3<sup>rd</sup> Monday of each month. Our meetings are a terrific way of finding out and having a say in what is happening in the school and what is planned. They are also a great way to meet new people with a common interest in the school community.

There are many ways in which you can become involved in the school. Please complete the section below detailing how you would like to support the school. If you have an area of expertise which isn't mentioned please tell us about it in the Other section.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

My skills are: \_\_\_\_\_

I would like to assist in:

- Tuckshop                       Resource Centre                       Fundraising
- Classroom Activities         Interschool Sport                       Working Bees
- Other (please specify) \_\_\_\_\_

My family wishes to participate in raffles/drives etc.  YES         NO