

Dear Parents/Guardians,



This letter includes important information about the fees and inclusions for the SRS (Student Resource Scheme). If you have previously opted in to the SRS your participation is assumed for the remainder of your child's enrolment, unless you inform the school otherwise by completing a new participation agreement form. If you are a new parent to the school, this information will assist you in making a decision as to whether you wish to participate in the SRS.

## What is provided by the Queensland Government?

The Queensland Government supports children's education by providing funding for instruction (teachers), facilities (school grounds and buildings, internet), and administration (staff to run the school). Funding for schools does not extend to individual student resources such as textbooks, equipment for personal use, and many items used by the student in the classroom.

The SRS helps parents to source these resources. The school can purchase resources at lower rates due to its bulk buying power. Participating in the SRS offers a convenient way for parents to source the items that their child needs for school, and ensures that all students have access to the same standard of resources.

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## The Fee: SRS Fee

If you are not satisfied that the SRS fee represents good value for money based on the inclusions below, you may choose not to participate in the SRS. If that is the case, please complete a new Participation Agreement Form, indicating that you no longer wish to participate.

***If you choose not to participate you will be required to provide items from the year level lists for your child/children throughout the school year as directed by the classroom teacher. The year level lists are not exhaustive and additional items may be required.***

# Cost of the Prep SRS

**\$180.00 due 4/02/22.** If you have opted to pay the SRS by term instalments you will receive an invoice for the full amount and term instalments of \$60 will be due on the following dates: 4/02/22, 29/04/22 & 22/07/22.

## The Prep Student Resource Scheme Inclusions

Examples of what your contribution of **\$180.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Online Wushka Decodable subscription
- Student reference materials such as books and software
- Participation in an Author Visit school presentation
- Classroom consumables

\* Prep Booklist – the booklist is provided through participation in the SRS in Prep Year only, *parents are required to supply students with the required booklist items for years 1 to 6.*

## Student Resource Scheme Breakdown Prep

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$20.00</li> </ul>
Online Subscriptions	<ul style="list-style-type: none"> <li>• Wushka Decodable Subscription</li> </ul>	<ul style="list-style-type: none"> <li>• \$15.00</li> </ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Software and apps</li> <li>• Emerging Technologies (robotics)</li> </ul>	<ul style="list-style-type: none"> <li>• \$4.00</li> <li>• \$6.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
The Arts	<ul style="list-style-type: none"> <li>• Music, music equipment, costumes, props, art consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"> <li>• Classroom and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$80.00</li> </ul>
School Presentations	<ul style="list-style-type: none"> <li>• Author Visit</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Prep Book Pack	<ul style="list-style-type: none"> <li>• Booklist provided on request</li> </ul>	<ul style="list-style-type: none"> <li>• \$237.85</li> </ul>
<b>TOTAL VALUE</b>		<b>\$ 412.85</b>

# Cost of the SRS years 1 - 6

**\$80.00 due 04/02/22.**

If you have opted to pay the SRS by term instalments you will receive an invoice for the full amount, term instalments of \$27 will be due on the following dates: 4/02/22, 29/04/22 & one instalment of \$26 due on 22/07/22.

## The Student Resource Scheme Inclusions years 1 - 2

Examples of what your contribution of **\$80.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, brushes, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Online Wushka Plus subscription
- Student reference materials such as books and software
- Participation in two school presentations
- Classroom consumables and photocopier paper (previously supplied through the booklist)

## Student Resource Scheme Breakdown Years 1 – 2

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"><li>• Reading /reference materials (hundreds)</li></ul>	<ul style="list-style-type: none"><li>• \$20.00</li></ul>
Online Subscription	<ul style="list-style-type: none"><li>• Wushka Plus subscription</li></ul>	<ul style="list-style-type: none"><li>• \$20.00</li></ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"><li>• Reference materials and resources</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li></ul>
Technology	<ul style="list-style-type: none"><li>• Software and apps</li><li>• Emerging Technologies (robotics)</li></ul>	<ul style="list-style-type: none"><li>• \$4.00</li><li>• \$6.00</li></ul>
Science	<ul style="list-style-type: none"><li>• Reference materials and equipment</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li></ul>
Health & Physical Education	<ul style="list-style-type: none"><li>• Reference materials and equipment</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li></ul>
The Arts	<ul style="list-style-type: none"><li>• Music, costumes, props, music equipment, art consumables</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li></ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"><li>• A4 Paper</li><li>• Classroom and course consumables</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li><li>• \$80.00</li></ul>
School Presentations	<ul style="list-style-type: none"><li>• Author Visit</li><li>• Brainstorm Production</li></ul>	<ul style="list-style-type: none"><li>• \$10.00</li><li>• \$10.00</li></ul>
<b>Total Value in excess of</b>		<b>\$200.00</b>

## The Student Resource Scheme Inclusions Year 3

Examples of what your contribution of **\$80.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, brushes, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Student reference materials such as books and software
- Participation in two school presentations
- Classroom consumables – photocopier paper (previously supplied through the booklist)

## Student Resource Scheme Breakdown Year 3

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"> <li>• Reading /reference materials (hundreds)</li> </ul>	<ul style="list-style-type: none"> <li>• \$20.00</li> </ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Software and apps</li> <li>• Emerging Technologies (robotics)</li> </ul>	<ul style="list-style-type: none"> <li>• \$4.00</li> <li>• \$6.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$ 10.00</li> </ul>
The Arts	<ul style="list-style-type: none"> <li>• Music, costumes, props, music equipment, art consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"> <li>• A4 Paper</li> <li>• Classroom and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$80.00</li> </ul>
School Presentations	<ul style="list-style-type: none"> <li>• Author Visit</li> <li>• Brainstorm Production</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$10.00</li> </ul>
<b>Total Value in excess of</b>		<b>\$180.00</b>

## The Student Resource Scheme Inclusions Year 4

Examples of what your contribution of **\$80.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, brushes, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Student reference materials such as books and software
- Participation in two school presentations
- Classroom consumables – photocopier paper (previously supplied through the booklist)

## Student Resource Scheme Breakdown Year 4

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"> <li>• Reading /reference materials (hundreds)</li> </ul>	<ul style="list-style-type: none"> <li>• \$20.00</li> </ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Software and apps</li> <li>• Emerging Technologies (robotics)</li> </ul>	<ul style="list-style-type: none"> <li>• \$4.00</li> <li>• \$6.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$ 10.00</li> </ul>
The Arts	<ul style="list-style-type: none"> <li>• Music, costumes, props, music equipment, art consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
LOTE	<ul style="list-style-type: none"> <li>• Reference materials and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$6.00</li> </ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"> <li>• A4 Paper</li> <li>• Classroom and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$80.00</li> </ul>
School Presentations	<ul style="list-style-type: none"> <li>• Author Visit</li> <li>• Brainstorm Production</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$10.00</li> </ul>
<b>Total Value in excess of</b>		<b>\$186.00</b>

## The Student Resource Scheme Inclusions Year 5

Examples of what your contribution of **\$80.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, brushes, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Student reference materials such as books and software
- Participation in two school presentations
- Classroom consumables – photocopier paper (previously supplied through the booklist)

## Student Resource Scheme Breakdown Year 5

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"> <li>• Reading /reference materials (hundreds)</li> </ul>	<ul style="list-style-type: none"> <li>• \$20.00</li> </ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Software and apps</li> </ul>	<ul style="list-style-type: none"> <li>• 4.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$ 10.00</li> </ul>
The Arts	<ul style="list-style-type: none"> <li>• Music, costumes, props, music equipment, art consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
LOTE	<ul style="list-style-type: none"> <li>• Reference materials and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• 6.00</li> </ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"> <li>• A4 Paper</li> <li>• Classroom and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$80.00</li> </ul>
School Presentations	<ul style="list-style-type: none"> <li>• Author Visit</li> <li>• Brainstorm Production</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$10.00</li> </ul>
<b>Total Value in excess of</b>		<b>\$180.00</b>

## The Student Resource Scheme Inclusions year 6

Examples of what your contribution of **\$80.00** per year, will provide your child with (**but not limited to**):

- Class sets of workbooks, worksheets, reference materials and teacher prepared booklets
- Class sets of writing and drawing materials; chalk, stationery, project materials, whiteboards
- Materials where the instruction is extended through providing practical learning experiences involving consumables such as; cooking ingredients, art and science materials and supplies
- Art materials such as paint, brushes, clay, music, equipment and other specialist supplies
- ICT – software and apps.
- Student reference materials such as books and software
- Participation in two school presentations
- Classroom consumables and photocopier paper (previously supplied through the booklist)
  - Year 6 Diary
  - Year 6 Journal

## Student Resource Scheme Breakdown Year 6

	ITEMS	COST
English (Literacy)	<ul style="list-style-type: none"> <li>• Reading /reference materials (hundreds)</li> </ul>	<ul style="list-style-type: none"> <li>• \$20.00</li> </ul>
Mathematics (Numeracy)	<ul style="list-style-type: none"> <li>• Reference materials and resources</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Software and apps</li> </ul>	<ul style="list-style-type: none"> <li>• \$4.00</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
Health & Physical Education	<ul style="list-style-type: none"> <li>• Reference materials and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
The Arts	<ul style="list-style-type: none"> <li>• Music, costumes, props, music equipment, arts consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>
LOTE	<ul style="list-style-type: none"> <li>• Resources and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• 6.00</li> </ul>
Miscellaneous consumables for all subject areas	<ul style="list-style-type: none"> <li>• A4 Paper</li> <li>• Classroom and course consumables</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$80.00</li> </ul>
School Presentations	<ul style="list-style-type: none"> <li>• Author Visit</li> <li>• Brainstorm Production</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$10.00</li> </ul>
Student Diaries	<ul style="list-style-type: none"> <li>• Student Diary</li> <li>• Year 6 Journal (EOY)</li> </ul>	<ul style="list-style-type: none"> <li>• \$10.00</li> <li>• \$10.00</li> </ul>
<b>Total value in excess of</b>		<b>\$200.00</b>

## BOOK LIST ITEMS

These are to be purchased by individual parents/carers prior to the first day of school in 2022. Booklists can be found on the school website:

<https://kuluinss.eq.edu.au/enrolments/booklists>

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

*Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<http://ppr.det.qld.gov.au/corp/finance/accounts/Procedure%20Attachments/debt-management/debt-management.pdf>).*

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, Centrepay or payment to the school bank account  
BSB: 064-420 ACCOUNT 00904741.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](http://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions.

## Contact us

For any SRS queries please contact the office: [admin@kuluinss.eq.edu.au](mailto:admin@kuluinss.eq.edu.au) 5477 3777

**See page 9 for SRS Participation Agreement Form**



## Student Resource Scheme - Participation Agreement Form

### The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

### Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school.

For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

### Participation

- YES I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

<b>School Name</b>	
<b>Form Return Date</b>	
<b>Student Name</b>	
<b>Year Level</b>	
<b>Parent Name</b>	
<b>Parent Signature</b>	
<b>Date</b>	

### Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

## Terms and Conditions

### Definition

- Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

### Purpose of the SRS

- In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
- Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
- The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

### Participation in the SRS

- Participation in the SRS is optional and parents are under no obligation to participate.
- The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
- Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
- Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
- This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
- Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
- Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
- Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
- Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
- Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any prorata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

### Non-Participation in the SRS

- Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
- The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
- All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
- As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

### The Resources

- SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
- In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
- The resources, as determined and advised by the school may be:
  - retained by the student and used at their discretion; or
  - hired to the student for their personal use for a specified period of time.
- All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
- Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
- The school administration office must be notified immediately of the loss or damage to any hired item.
- Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
- The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
- Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

### Payment Arrangements

- Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
- Payment of the participation fee must be made as per the payment methods nominated by the school.
- Any concessions relating to the participation fee will be at the discretion of the Principal.

### Debt Management

- Payment of the participation fee is a requirement for continued participation in the SRS.
- Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <http://ppr.qed.qld.gov.au/corp/finance/accounts/Pages/Debt-Management.aspx>.

### Parents' Experiencing Financial Hardship

- Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
- Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
- The onus of proof of financial hardship is on the parent.
- The school may require annual proof of continuing financial hardship.
- All discussions will be held in the strictest confidence.