

Enrolment Checklist

	Parent Checklist	Office Use Only
<input type="checkbox"/> New Enrolment <input type="checkbox"/> Re-Enrolment		
Application for Student Enrolment All sections must be completed and signed – Enrolment form, Permissions and Consent forms		
Proof of Birth Birth Certificate/Passport Copy of Passport and Visa – if born overseas		
Relevant Legal Guardianship Documentation Eg: custody, foster care etc. Only verified copies of court orders are acceptable		
Two (2) documents of Proof of Residency: All documents must be provided and originals must be sighted PART A - Own a house in the catchment area <ul style="list-style-type: none"> - One primary source – a current rates notice, or unconditional contract of sale; and - One secondary source – a utility bill (e.g. electricity, gas) showing this same address and parent's/legal guardian's name. <p style="text-align: right;">OR</p>		
PART B – Rental property through an agent <ul style="list-style-type: none"> - One primary source – a current rental/lease agreement and - One secondary source – a utility bill (e.g. electricity, gas) showing this same address and parent's/legal guardian's name. <p style="text-align: right;">OR</p>		
PART C - Rental property through a private individual <ul style="list-style-type: none"> - Rental agreement signed by owner - Rental bond receipt - Two bills/statements showing the address the account goes to - Statutory Declaration by the owner stating they are renting the property to the enrolling family 		
Financial Commitment Forms - completed and signed Student Resource Scheme Agreement (P-6)		
Enrolment Questionnaire (Prep enrolments only)		